


WASHINGTON STATE JURISDICTION WOMEN'S DEPARTMENT

E-Giving Guidance for the Women of this Jurisdiction

Please address any questions regarding this document to Lady Tralayne Davis @ finances@wsjwomen.org

What is the reason for your payment? 	CASH APP Method <u>\$WSJCOGIC</u> Jurisdictional Account <i>(Managed by the Men's Finance Team)</i>	Givelify Method <u>Washington State Jurisdiction</u> <u>COGIC</u> <i>(Choose the correct envelope)</i> Jurisdictional Account <i>(Managed by the Men's Finance Team)</i>	CASH App Method <u>\$WSJWomenCOGIC</u> Women's Department Funds <i>(Managed by the Women's Department Finance Team)</i>
Monthly Jurisdictional Assessments Men and Women (January thru December)	√	√	
January Jurisdictional Supervisor's Annual Call Meeting Offering			√
Leadership Conference Offering/Registration	√	√	Jurisdictional Supervisor's Women's Day/Evening Sessions Offering Only √
February Missionary International Credential Card Report	A link to submit your International Missionary Report will be sent to all Missionaries. Please only use that form to submit your payment. NATIONAL REPORTS WILL NO LONGER BE COLLECTED VIA CASHAPP OR GIVELIFY.		
Women's Jurisdictional Convention Income Such as Emerald Card, Green Card, Prayer Breakfast, Post-Convention Luncheon, Offerings <i>(except Friday-Bishops Offering)</i> , etc.			√
International Women's Convention <u>Possible</u> items such as Prayer Breakfast, Advisory Board Luncheon, Musical Tickets, etc. if collected in this manner (contingent upon the current decision of IDOW)			√
AIM Convention Offering/Registration	√	√	
Jurisdictional Holy Convocation Offering/Registration	√	√	Jurisdictional Supervisor's Women's Day/Evening Sessions Offering Only √
September Missionary IDOW Report Ministries IDOW Report	A link to submit your International Missionary Report will be sent to all Missionaries. Please only use that form to submit your payment. NATIONAL REPORTS WILL NO LONGER BE COLLECTED VIA CASHAPP OR GIVELIFY.		
September Jurisdictional Supervisor "Send Off"			√
Offerings for Jurisdictional Supervisor <i>(please note/specify)</i>			√
Any Jurisdictional Women's Department Fundraiser, WD Auxiliary Funds, Women's Sponsored event, any funds intended for the WSJ Women's Department (EXCLUDING MONTHLY ASSESSMENTS & REPORTS AS NOTED ABOVE)			√

DIRECTIONS OF PAYMENT METHODS:

- * Look for the reason why you are sending in payments in the box on the left. The “√” indicates which method of payment portal you should use.
- * Confirm you are sending money to the correct organizational name. For Givelify: Washington State Jurisdiction COGIC. There is no separate Givelify account for the Dept. of Women. The Givelify account is shared with the men’s department. **Please select the correct envelope and/or enter notes in the memo** session to clarify to the finance team how your monies should be applied.
- * When using Givelify, please select the envelope that best aligns to your reason for payment. For example, if you are sending in your convocation offering, select “2021 Convocation” envelope. For monthly assessments, select your district envelope, etc.
- * There are two CASH App’s for the jurisdiction. Please use the correct CASH App according to the reason for your giving as outlined above. When using CASH App, please be sure to **identify your name and reason** for your giving in the “FOR” field. For example: Jane Doe, MSSY National Report.
- * When using any e-giving portal, be sure to indicate the name and reason for your payment so that it arrives and is credited toward the intended financial account. Avoid assuming the finance team is aware of your username, reason for payment, or on whose behalf you are making a payment for.